

Parks & Recreation Commission Meeting

20 September 2016

Attendees:

Carleen Dixon – Parks & Recreation Director

Jared Mull – Recreation Manager

Kevin Smith – Chair

Sammy Kicklighter – Vice Chair

Coty Ferguson - Secretary

Danny Hein

Wayne Rundell

Todd Branham

Kathleen Johnson

Call to Order: 6:30pm by Kevin Smith

Public Comment: None

Approval of Minutes

Moved by Coty seconded by Wayne passed unanimously to approve October 2016 minutes

Old Business

Project Updates

- a. P&R Strategic Update
 - a. Presentation of Strategic Plan to a joint session of Brevard City Council and Transylvania County Commissioners
 - i. All Parks & Recreation Committee members should plan to attend
 - ii. Presentation will be promoted via social media, website, and newspaper and committee members are encouraged to help spread the word
 - iii. City/County needs to adopt a master plan by the end of 2016 in order to meet grant deadlines
 - b. Parks & Recreation facilities tour will occur September 21, 2016 for County Commissioners, City Council, as well as the City and County Managers
- b. Silvermont Rental Update
 - a. Parks & Rec website has been update to provide rental information and instructions
 - b. Rentals are currently available Sat/Sun only and all rental events will have a Parks & Rec staff member present
 - c. Kevin inquired about where we are in the cost recovery model for Silvermont Rentals

- i. Carleen shared that we, as a department, aren't there yet. The proposed Master Plan moves towards a cost recovery model but that transition will depend on if that is the direction the Commissioners would like to take.
- c. NC Connect Bond Grant Update
 - a. Sales proposal for Kompan Cross Training system was presented
 - i. Several things need to happen before the county would be eligible for the grant
 - ii. Coty asked if we would be able to meet the December 1, 2016 application deadline; Carleen ensured that we were on track to meet the deadline
 - iii. Kompan is part of a "buying group" meaning the county is eligible for discounts and are not required to bid out the project as members of the buying group are already vetted

New Business

- a. Electrical service has been installed on the grounds of the Silvermont Mansion
 - a. Kathleen shared how important this project was to the Silvermont Lighted Pumpkin Patch event throughout October
- b. Silvermont Trail upgrades and maintenance will be done by Long Cane Trails
 - a. Trail maintenance is highly technical due to the trails being ADA compliant
 - b. Trail issues arise due to water runoff which is also being remedied by Long Cane Trails
- c. Silvermont Museum
 - a. Margaret "Mike" Mossbarger and Jan Osborne shared a brief history of the mansion
 - b. Current operations include museum tours, that must be scheduled, and have serviced over 300 guests
 - c. Mrs. Mossbarger pointed out that the Silvermont Mansion is a County owned property which the Parks & Recreation Department is responsible for managing.
 - i. Currently, the Friends of Silvermont staff and maintain the museum with an all-volunteer workforce
 - ii. Friends of Silvermont is currently undergoing a leadership change, and Carleen inquired as to the roll of the Parks & Rec department in the future management/staffing of the museum
 - 1. Discussion followed about Commission members experience at the Silvermont
 - 2. Discussion as to the possibility of mansion upgrades occurred
 - 3. Kathleen suggested that the commission take a tour of the mansion
 - a. Kevin suggested that the mansion be included as part of a larger parks tour
 - b. Sammy made a **motion** that the *"October 18, 2016 Parks and Recreation Commission meeting be held at the Silvermont mansion at 6:00"*
 - i. Seconded by Coty
 - ii. Passed unanimously
- d. Recreation Update
 - a. Transylvania Youth Council (TYC) Golf Tournament is being held October 14, 2016 at Connestee Falls. All proceeds will benefit TYC.

- i. Sponsorship opportunities are available
 - b. Senior Games BBQ fundraiser is October 19, 2016
 - i. A delivery program was implemented for people that are unable to attend the fundraiser in person
 - ii. Coty suggested that we make an effort to post these types of events in Facebook Groups such as “We are Brevard”
 - c. Fall Program Updates
 - i. Flag football is going well
 - ii. Start Smart Basketball off to a good start and registration is full
 - iii. Youth Volleyball began September 20, 2016 and registration is full
 - iv. Indoor Fun Play is off to a great start
 - v. Play the Day Away; a day has been added to accommodate the Brevard Academy schedule and the schedule is available online
 - 1. Kevin inquired about the potential for volunteers with the aim of increasing the number of kids that can participate
 - a. Carleen stated that volunteers will not allow for an increase in participation because volunteers do not satisfy requirements of staff to participant ratios because we cannot guarantee their attendance
 - vi. Into It Youth, a karate program is renting space at the Rec Center and will be offering a program on Wednesday evenings (note this is not a County program)
 - e. Parks Update
 - a. A new, wide area lawnmower has been ordered while the request for replacement of a small z-turn mower was denied
 - b. A lot of plantings are going on at various facilities
 - c. Fall projects will be picking up as mowing starts to slow

Member Comments

Sammy shared concerns over traffic at the Rec. Department, and inquired to the possibility of support of the Sheriff’s Department.

- Carleen shared that parking is a much larger issue that must be addressed in the master plan. She also pointed out that the facility is under jurisdiction of the City of Brevard Police Department, and they would be the appropriate department to contact.
- Kevin provided information on how the county schools retain a police presence for sporting events.

Kathleen shared that the Silvermont Lighted Pumpkin Patch is seeking volunteers

- Interested parties should contact pinkieb@comporium.net and/or jeannehnr@yahoo.com

Kathleen also shared that Silvermont is looking to increase the number of Friends of Silvermont members

Adjournment

Motion made by Wayne, seconded by Coty and unanimously approved

